

Student Technology Fee Advisory Committee

Meeting Minutes

December 17, 2020

Via Teams Only

11:00am – 12:00pm

Attendees: Alison Hedrick, Tariq Bradford, Summer Burns, Raul Alcantara, Gabriela Alberto, Tralen Hardnett, Maya Parr, Jennifer Wells, Jeff Delaney, Jack Delinsky, Brichaya Shah

Elected Chair: Alison Hedrick (Meeting Facilitator)

Absentees: Traci Redish

Recorder: Lori Meadows

Call to Order 11:03 AM – Alison Hedrick, Meeting Facilitator for the Student Technology Fee Advisory Committee (STFAC):

- Opened the eighth Student Technology Fee Advisory Committee (STFAC) Meeting by welcoming everyone.
- The purpose of this committee is to serve as an advisory group that reviews and advises the Chief Information Officer on funding criteria and eligibility for new STF expenditure requests.

Approval of Agenda and Minutes:

- STFAC December 17, 2020 meeting agenda approved.
 - Motioned to approve: Jen Wells (1st) and Brichaya Shah (2nd)
 - Unanimous agreement
- STFAC January 15, 2020 minutes approved.
 - Motioned to approve: Brichaya Shah (1st) and Raul Alacantha (2nd)
 - Unanimous agreement

Quorum Vote Threshold:

- 51%, now scalable based on Committee size
- The Committee meets the quorum for voting with eight voting members present

Budget Review:

- UITS
 - Jack Delinsky delivered report on STF budget
 - Dr. Brichaya Shah inquired about spending discussion from 1/15/20 meeting
 - Dr. Jeff Delaney explained the Mandatory Fee process

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Informational Items:

- None

Guests and Request Review:

- No guests present.
- The Perch
 - Requested: Audio visual equipment to convert available space in The Perch into usable classroom space
 - Dr. Shah, Dr. Jen Wells, and Dr. Delaney were all in favor of funding the request
 - Tariq Bradford expressed concern that there is a presumption that STF will pay for things; he suggested spreading the word about End of Year funds, and clarifying that purchasing approval doesn't assume STF funding
 - Raul Alcantara asked about logistics for accessing the space
 - Maya Parr asked if 300 students is optimal
 - Dr. Delaney said that any student can take a class in the space
 - Gabriela Alberto voiced concern about recurring costs
 - Dr. Wells said that it would help with classroom space utilization
 - Motioned, Jen Wells (1st) and Raul Alcantara (2nd)
 - Unanimous agreement
- 3D Printing Design Collaboration
 - Requested: New 3D printing stations to support both campuses: 40 3D printers, 50 Printer OS Easy Boxes, 2 laptops, 6 student assistants and 6 CAD workstations with dual monitors
 - Raul inquired about LCR for regular computers
 - Jack Delinsky said standard LCR is five years; however, we buy maintenance agreements, so two years might be more realistic for this purchase
 - Dr. Wells asked if these are the first 3D printers on campus
 - Dr. Delaney said no, and that this setup will be more like a lab
 - Dr. Shah asked if there has been a demand or any gaps in 3D printing availability
 - Dr. Delaney said that most colleges bought their own for their faculty or classes; they are not in an open access lab environment
 - Dr. Delaney expressed concern about the ongoing care and feeding (supplies and materials), as well as the need to employ student workers to manage the equipment
 - Dr. Delaney is not in favor of recurring expenses being funded from the STF budget

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- Dr. Delaney recommended partial approval of the request for the equipment component only
- Jack said we may need to perform more research on the ongoing costs
- Jack suggested that we formulate a plan to address requests of this type
- Dr. Shah suggested reaching out to negotiate
- Jack said a pilot program may be practical with a smaller number of machines
- Dr. Wells agreed, and thinks grants support might be possible, citing an LCR of every two years is a lot
- Dr. Delaney recommended a counterproposal:
 - One-time expenses, approved
 - A. 2-year LCR disapproved; they would need to reapply for funding in two years
 - B. Reduce the number of devices, remove the ongoing expenses, and reduce the startup expense
- Tariq likes the idea of a smaller program
- Jack voiced concern about students paying for 3D printing use and supplies
 - Motion to table until next meeting pending discussion with requestors about modifications, Jen Wells (1st) and Brichaya Shah (2nd)
 - Unanimous agreement
- ARC Mac Desktops
 - Requested: 3 Mac desktops to support a Technology Center in the Austin Residential Complex
 - \$10,000 - \$11,000
 - Dr. Wells noted that some students don't have access but recommended approval
 - Jack suggested providing gently-used machines; they don't have to be new
 - Jack said we could also consider providing Dell computers instead
 - Jack proposed that we counter with providing used equipment
 - Motioned, Jen Wells (1st) and Brichaya Shah (2nd)
 - Unanimous agreement

Discussion Items:

- Dr. Delaney suggested voting on filling the vacant Chair position, and nominated Alison Hedrick for Committee Chair
 - Motioned, Jen Wells (1st) and Brichaya Shah (2nd)
 - Unanimous agreement

Announcements:

- No announcements.

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Standing Action Items:

- No standing action items

Adjournment: Meeting adjourned at 12:00 PM.