

Student Technology Fee Advisory Committee

Meeting Minutes

August 28, 2019
Technology Services Building, Room 129
1:00pm – 3:00pm

Attendees: Jeff Delaney, Ginny Boss, Nicholas Clegorne, Jack Delinsky, J. J. Lopez, Brichaya Shah

Elected Chair: Nicholas Clegorne

Absentees: Bailey Veeder, Rebecca Makus, Carly Keller, Vincent Coakley, Tamara Powell and Derek Broome

Recorder: Lori Meadows

Call to Order 1:10 PM – Nick Clegorne, Chair of the Student Technology Fee Advisory Committee (STFAC):

- Opened the sixth Student Technology Fee Advisory Committee (STFAC) Meeting by introducing himself and welcoming everyone.
- The purpose of this committee is to serve as an overview group that reviews and approves or does not approve new STF expenditure requests.

Approval of Agenda and Minutes:

- STFAC meeting agenda approved.
 - Motioned to approve: Ginny Boss (1st) and J. J. Lopez (2nd)
 - Unanimous agreement
- STFAC April 25, 2019 minutes approved.
 - Motioned to approve: Ginny Boss (1st) and J. J. Lopez (2nd)
 - Unanimous agreement

Quorum Vote Threshold:

- 51%, or 5 people
- The Committee did not meet the quorum for voting; only four voting members present
- Voting should take place electronically
- It was noted that we need three (3) additional students and one (1) additional faculty member on the Committee
- Nicholas Clegorne will put out a call to the Faculty Senate for volunteers
- The Committee needs to try to vote at the meetings; the online voting process is not working well
- Nicholas Clegorne proposed that we make the quorum four (4) voting members

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Guests and Request Review:

- No guests present.
- Jeff Delaney shared two philosophies on STF funding:
 - Can every student take advantage of it?
 - If every student does not benefit, would there be a potential for a large majority of students to benefit?
- OriginPro software enterprise license – 0 yeas, 4 nays, not recommended for approval
- Wireless Presentation for Library – 4 yeas, 0 nays, recommended for approval, complete voting online
- Coles Scholars technology – 0 yeas, 4 nays, not recommended for approval; work with UITS instead to create a VDI environment or use laptops from LCR
- CATME – 0 yeas, 4 nays, not recommended for approval
- IRML – pilot for new 2-step review process
 - QR codes based
 - Anyone can use it
 - Augmented reality app
 - Virtual element
 - Approve without discovery: 0 yeas, 0 nays
 - Invite to speak: 4 yeas, 0 nays
 - Reject without discovery: 0 yeas, 0 nays
 - Is this a classroom or a lab?
 - Will this be open to students outside the BCOE?
 - Vote to amend that information will be gathered by email
- Monitors for Agati tables in Library – 4 yeas, 0 nays, recommended for approval, complete voting online

Budget Review:

- UITS
 - Jeff Delaney reviewed updates to the budget based around conversations that Dr. Delaney has held across campus
 - Dr. Delaney reviewed the current projections
 - The bottom line is red; we want to smooth that out from year to year over the span of the 7-year life cycle
 - Dr. Delaney has met with the Deans and received their feedback
 - Dr. Delaney feels that a compromise is possible
 - Labs are 3-year LCR, which is very aggressive
 - Dr. Delaney asked about 4 or 5 years to stretch the budget out
 - Some labs might need high end equipment
 - The UITS Engineering team will start to look at it more closely

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- Four (4) years is better than three (3)
- Five (5) years is the best as it takes us out of the red
- Dr. Delaney identified some things we can roll off of the STF budget
- Dr. Delaney is still working with the Deans, looking for ideas related to STFAC and ITAC
- The budget challenge is a systemic issue; it's simply not sustainable
- One Dean suggested having students bring their own computer and KSU just provides wi-fi access
- Dr. Delaney observed that not all students would be able to afford this but if it is required for class, they can use their Financial Aid to purchase
- We still have approximately \$2mil in reserve; we can either hold on to it or spend some
- We should avoid recurring and sustained expenses; choose one-time purchases
- J. J. Lopez asked about the differences between the 3 / 4 / 5 year LCR plan and potential cost savings
- Nicholas Clegorne reminded us we are on an Advisory Committee
- Nicholas Clegorne reinforced the reserve and the deficit
- Jack Delinsky delivered the FY2020 budget report
- Nicholas Clegorne thinks the \$3.2mil is better spent on its original purpose
- Nicholas Clegorne asked about potential trade wars
- Jack Delinsky said we are protected for a couple of years, until the contract for the goods expires
- Brichaya Shah recommended reducing the deficit incrementally, by percentage
- Brichaya Shah asked if we wanted to go ahead and decide the 3-5 year LCR plan transition
- Dr. Delaney agreed and said that is information he can take to the Deans
- Nicholas Clegorne thinks 4-5 years is great
- Dr. Delaney will take this to ITAC also and see if they have any concerns
- The next ITAC Meeting is September 13, 2019
- Motion to move to 5-year LCR.
 - Motioned to approve: J. J. Lopez (1st) and Ginny Boss (2nd)
 - 4 yeas counted
 - Complete voting process online

Discussion Items:

- Updated Funding Request Form
- Nicholas Clegorne asked if we need to clarify on the application page how broad is the impact of a funding request
- Can Qualtrics send up a flag warning the Committee that it might not be approved?
- Nicholas Clegorne will research Qualtrics skip logic

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- Nicholas Clegorne thinks it can be a 2-step review: If the request makes the first cut, then we invite the requester to present to the Committee
- Meeting scheduling
- Post the meeting schedule online
- Nicholas Clegorne will schedule a meeting for October
- Nicholas Clegorne recommended two (2) meetings per semester with one (1) follow up meeting

Informational Items:

- No items.

Announcements:

- No announcements.

Standing Action Items:

- Committee Members
 - Teams site
 - Vote within Teams on the proposal submissions.
 - Check Teams before the next STFAC meeting (date TBD) to review any new proposal submissions.
 - Review prior to the meeting.
 - Prepare to discuss and vote at the meeting.

Adjournment: Meeting adjourned at 2:55 PM.